



**DEPARTMENT OF PERSONNEL**

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(775) 684-0150  
[www.state.nv.us/personnel/](http://www.state.nv.us/personnel/)

**MEMO PERD #33/03**

October 2, 2003

TO All Payroll Clerks

FROM Jeanne Greene, Director  
Department of Personnel

SUBJECT STANDARD DAYLIGHT TIME

*Just for  
Jeanne Greene*

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Standard Daylight Time will begin on Sunday, October 26, 2003, at 2:00 a.m. Employees who are working a shift during this time will gain an hour of work.

As explained in NAC 284.220, subsection 2

"An employee, other than an exempt classified employee or exempt unclassified employee, who is required to work an additional hour during his scheduled shift because of a change of time to standard daylight time is entitled to receive overtime pay or compensatory time as approved by the agency."

If you have additional questions, please contact the Department of Personnel's Central Payroll section at (775) 687-4218.

JG:cp

cc Agency Personnel Liaisons  
Agency Personnel Representatives